RIGHTS :F STATEMENTS

RightsStatement.org 2019 Work Plan

Our status at the start of 2019

Financial resources

At the start of 2019, we had 5 members; the National Digital Library of India (NDLI), Trove - the National Library of Australia (Trove), the Digital Public Library of America (DPLA), National Heritage Digitization Strategy [Canada] (NHDS) and Europeana Foundation (Europeana). Each member contributes 10,000 USD per annum to the operation and development of the consortium.

The activities are based on the current composition of the consortium. This provides us with an 2019 operation budget of €48.000 (USD 50.000 plus €5.712 in unspent monies carried over from the 2018 budget).

The allocation of the budget is summarized in the 2019 operation budget and alongside the activities described in the remainder of this document.

How we are organised

The consortium is composed of the following working structures:

- **Steering Committee:** 9 members, meets 4-5 times a year including one physical meeting)
- **Statements Working group:** 9 members, meets at least 4 times a year including one physical meeting
- **Technical working group:** 10 members, meets at least 4 times a year, physical meeting if required
- **Coordination services:** 0,2 FTE funded by the consortium and currently provided by Europeana. In addition we receive support from an external contractor (graphthinking, funded by the consortium) providing website and app maintenance.

In order to facilitate discussions at the Steering Committee level the Working Groups should strive to meet in the month preceding the scheduled SC meeting. This should allow the WG chairs to prepare their reports in time for the SC meetings.

With the exception of the coordinator and the external contractor maintaining the webapp all of the work undertaken in these structures is on a voluntary basis (either as individual volunteer contributions or in-kind contributions by the staff of members).

Distribution of our shared responsibilities

The consortium carries out the following activities that ensure that continued availability and maintenance of the statements.

The **Steering Committee (chair)** (with support from the coordinator) is responsible for:

1. Preparing and conducting regular steering committee meetings (chair)
2. Liaising with working group co-chairs to ensure regular WG meetings and reporting from the WGs to the SC (chair)
3. Budget control (Treasurer with support from Europeana financial controller)

The **Coordinator** is responsible for:

1. Answering of incoming queries on social media and email (with support from the working group co-chairs)
2. External communication via blog, website and social media (based on input from the working group co-chairs)
3. Managing the translations by stewarding new translations through the translation process (together with the Statements WG co-chairs).

The **Statements WG co-chairs** are responsible for:

1. Review of fitness for purpose of existing set of rights statements.
2. Soliciting proposals for new statements and assessing proposals.
3. Maintaining integrity of the statements and the approved translations.

The **Technical WG co-chairs** are responsible for:

1. Ensuring the continued availability of the rightststatements.org website/app including steering the work of the contractor and maintaining contact with the hosting provider.
2. Facilitating the publication of additional translations at the request of the Statements WG.
3. Maintaining relationships with other communities undertaking work relevant to the objectives of the consortium such as Wikipedia and IIIF.

Five objectives for 2019

Three operational development objectives

In 2019 we have identified three objectives which are fundamental to developing the operational capacity of the consortium, all of which affect a cross section of our activities;

1. **Increase the efficiency and accuracy of the management of translations**

    With 12 translations published or underway, the process for managing them is coming under strain. We want to move the management of the translation process to an online system that can improve; i) the efficiency of managing and deploying new translations and, ii) that is better suited to ensure the continued integrity of translations in the case of minor updates of the statements.

    Estimated cost: Up to € 7.500 for an external vendor

    Metric: Translation management system integrated with the rs.org web app. (Proposal by M5, implementation by M10)

2. **Improve the publishing workflow for rs.org**

    With growing interest in the work of the consortium, a more effective solution is needed to enable the website content to be more easily managed. We want to update how our website can be managed, by improving the publishing workflow to make it less dependent on interventions by the technical working group chairs

    Estimated cost: Included in the translation management update

    Metric: to be delivered in parallel with the translation management updates

3. **Prioritise the translation of member languages**

    To support the implementation of the statements through member networks, each member must have access to the statements in their own languages. We want to support this important decision by expand the amount of available translations to cover at the minimum the major languages relevant to the existing consortium members

    Estimated cost: n/a

    Metric: French, Hindi, Bengali by M9.

Two strategic development objectives

We have identified four areas where we want to undertake more strategically significant activities, to help further advance the work of the consortium. These fall generally into two different categories; i) Activities aimed at improving the uptake and usability of the rights statements and ii) activities aimed at expanding and improving the statements we offer to current and potential members.

In preparing the 2019 workplan the steering committee members have considered the following 4 potential areas of activity:

1. Exploring approaches to referencing Indigious Culture and Intellectual Property
2. Developing jurisdiction specific statements
3. Developing a Implementations package for members
4. Contributing to the development of Creative Commons GLAM certificate

After consideration and fruitful debate the Steering Committee determined two of these areas of work should be prioritised in 2019. Work on the jurisdiction specific versions of the rights statements has been postponed until there is additional capacity.

All activities described in this section are planned to be completed by the end of October 2019 (M10) in order to allow time for assessment of the work carried out before the work on formulating the workplan for 2020 commences.

1. **Exploring approaches to expressing indigenous cultural and intellectual property (ICIP) rights through the rights statements.**

   In 2019 the consortium will start a concerted work effort to better understand the challenges faced by GLAM institutions wanting to express ICIP concerns (status/restrictions on reuse) as part of or alongside of standardized rights statements. This activity is expected to continue beyond the 2019 calendar year.

   Led by: Cathie Oats, Trove, National Library of Australia, with support from the working groups and the chair

   2019 activities:

   - An inventory of existing approaches & stakeholders for discussion at the March 2019 steering committee meeting (M3).
   - Explore independent funding to consult with and convene meetings with stakeholders.
   - Development of a proposal for a technical approach.

   Costs: n/a

   Final Output: An agreed upon approach to communicating ICIP concerns is projected to be finalised in 2020.

2. **Developing an Implementation package to support members working with rights**

RIGHTS STATEMENTS

statements

Outside of the two founding partners (DPLA and Europeana) there are currently no structural uses of the rights statements by large aggregation projects. The three remaining consortium members (NDLI, Trove and NHDS) are at different (early) stages towards implementing the statements.

In order to demonstrate the viability of rights statements as a global standard in this field it is crucial that additional aggregation platforms - other than the founding members - start implementing the statements. To guide members with this, a clearly defined methodology for implementation should be developed.

To ensure viability a pilot implementation support package will be undertaken by the Statements WG in collaboration with a candidate for implementation.

Led by: Greg Cram, NYPL & DPLA, with the support of the Statements Working Group

2019 activities;

- Identification of a consortium partner to serve as a candidate for the pilot implementation (M3).
- With an implementation partner identified the Statements working group together with the implementation partner will need to develop an implementation methodology (by M6).
- This needs to be followed up by an implementation pilot (most likely in a form of a on-site visit) at the implementation partner (before M10).
- A review of the Implementation package, will take place in M11/12.

Costs: The consortium has allocated up to €7.000 for an implementation pilot. Additional costs to be born by the implementation partner.

Final Output: A basic implementation package (M12), to be further developed and refined with further members iteratively throughout 2020.

Timeline of consortium activities and metrics

	jan	feb	mar	apr	may	jun	jul	aug	sep	oct	nov	dec
Traditional knowledge			**MS**							**MS**		
Implementation package			**MS**							**MS**		
SC meetings (M) Calls (C)		**C**	**M**			**C**			**C**			**C**
WG meetings (M) Calls (C)		**C**			**C**			**C**			**C**	
Translation infrastructure				**P**						**I**		

Budget for 2019

The activities identified above result in the following budget for 2019:

Income	
Membership contributions	€ 42.310
Carry over from 2018	€ 5.712
Subtotal	**€ 48.022**
Expenses	
Coordinator[1]	€ 17.000
Maintenance contract[2]	€ 4.250
Translation system integration + publishing workflow improvements [3]	€ 7.500
Steering committee travel[4]	€ 4.000
WG meeting (reservation)[5]	€ 8.000
NDLI implementation workshop	€ 7.000
Subtotal	**€ 47.750**
Result	**€ 272**

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[1] Coordinator: € 17.000 for 0,2 FTE at Europeana (multi layered support led by Julia Fallon)

[2] Maintenance contract web application : € 4.250 for maintenance contract by Graphthinking.

[3] Integration of translation management system and improvements to publishing workflow: Up to € 7.500 for an external vendor (preferably graphthing given the existing relationship)

[4] Steering Committee meeting 19/20 march: €4.000 support for WG co chairs to attend the meeting. Remainder rest of SC members are funded via Pangea meeting

[5] WG physical meetings: € 8.000 reservation for WG meetings